

**Application Instructions**

**Before you begin:**

- Ensure your eligibility**  
Refer to Eligibility Rules on Page 4, and fully read the program manual for measure requirements.
- Review all Terms and Conditions**  
Refer to Terms and Conditions on Page 4.
- Purchase a qualifying product or service**  
Refer to Step 2 for qualifying products and services.

Read carefully and comply with all the Terms and Conditions. Complete all parts of the application that are applicable. **Note the following required information which is often overlooked:** Customer information including Danville Utilities account number and customer numbers (Danville Utilities account number and customer number are displayed on customer bills together, separated by a hyphen), name and service address as shown on Danville Utilities bills, **NEW INSTALLATIONS MUST REPLACE EXISTING EQUIPMENT.**

*Important:* Incomplete applications will not be processed and will be returned for correction to the submitting party.

**Keep in mind:**

- Review the Rebate Application**  
Review your Rebate application form and confirm your eligibility with your retailer. They can help you find qualifying products or services, required documentation and help you complete your application.
- Application assistance**  
Call 434-857-3312 for answers to any questions you have about your application or rebate.
- 90-day submission deadline**  
Completed form and itemized receipt must be received within 90 days of purchase or tune-up service to meet eligibility criteria. Purchase or tune-up service must occur on or after July 1, 2021.
- Fill everything out in four easy steps!**  
All form fields are required unless noted as optional. Serial number, itemized receipt and model number are required to process your application. Incomplete applications and applications not including required documentation will result in denied or delayed rebates.
- Make a copy**  
After completing your Rebate Application, make and keep a copy for your records.
- Check delivery**  
Rebate checks are issued within six (6) weeks upon receipt of your completed and approved Rebate Application.

**1 Customer Information** *(all fields are required unless noted as optional)*

*Please note that the rebate check will be issued to the primary name on the utility account.*

Danville Utilities Account-Customer number \_\_\_\_\_ - \_\_\_\_\_

*To locate your account - customer number, please refer to top left corner of your utility bill or contact Danville Utilities' Customer Service at 434-799-5155.*

Name on account \_\_\_\_\_ Daytime phone (\_\_\_\_) \_\_\_\_\_

Installation address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_  Email is the best way to contact me.

**2 Rebates for Qualifying Products and Services**  
Serial number, photos, itemized receipt and model number are required to process your applications.

Product	Rebate	Qty	Tons	Manufacturer and Model number (required)	Serial number (required)	Photos of new name plates
<b>Tier 1 High-Efficiency Central Air Conditioner (≥ 18,000 BTU/h Cooling Capacity)</b> Split system: ≥ 15 SEER and ≥ 12 EER Single package equipment (including gas/electric package units): ≥ 15 SEER and ≥ 11 EER	<b>\$145</b> per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		
<b>Tier 2 High-Efficiency Central Air Conditioner (≥ 18,000 BTU/h Cooling Capacity)</b> Split systems and single package equipment (including gas/electric package units): ≥ 16 SEER and ≥ 12 EER	<b>\$250</b> per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		
<b>Tier 1 High-Efficiency Air-Source Heat Pump (≥ 18,000 BTU/h Cooling Capacity)</b> Split system: ≥ 8.3 HSPF, ≥ 15 SEER and ≥ 12 EER Single Package Equipment (including gas/electric package units): ≥ 8.1 HSPF, ≥ 15 SEER and ≥ 11 EER	<b>\$350</b> per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		
<b>Tier 2 High Efficiency Air-Source Heat Pump (≥ 18,000 BTU/h Cooling Capacity)</b> Split System: ≥ 8.5 HSPF, ≥ 16 SEER and ≥ 12 EER Single Package Equipment (including gas/electric package units): ≥ 8.5 HSPF, ≥ 16 SEER and ≥ 12.5 EER	<b>\$500</b> per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		
<b>Tier 1 High Efficiency Mini-Split Heat Pumps</b> Split Systems: ≥ 8.5 HSPF, ≥ 16 SEER	<b>\$50</b> per 1/2 Ton			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		
<b>Tier 2 High Efficiency Mini-Split Heat Pumps</b> Split Systems: ≥ 9.5 HSPF, ≥ 19 SEER	<b>\$100</b> per 1/2 Ton			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		

**2 Rebates for Qualifying Products and Services (cont.)**  
Serial number, photos, itemized receipt and model number are required to process your applications.

Product	Rebate	Qty	Tons	Manufacturer and Model number (required)	Serial number (required)	Photos of new name plates
<b>Tier-1 High Efficiency CAC with Natural Gas Furnace (Replacing Electric Heating)*</b> Split system: ≥ 15 SEER, ≥ 12 EER, and ≥ 80% AFUE Single Package Equipment: ≥ 15 SEER, ≥ 11 EER, and ≥ 80% AFUE	\$1,250 per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		<input type="checkbox"/>
<b>Tier-2 High Efficiency CAC with Natural Gas Furnace (Replacing Electric Heating)*</b> ≥ 16 SEER, ≥ 12 EER, and ≥ 95% AFUE	\$1,400 per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		<input type="checkbox"/>
<b>NEW! Tier-1 Dual-Fuel Heat Pump with Natural Gas Furnace*</b> Split System: : ≥ 8.3 HSPF, ≥ 15 SEER and ≥ 12 EER, ≥ 90% AFUE Single Package Equipment (including gas/electric package units): ≥ 8.1 HSPF, ≥ 15 SEER, ≥ 11 EER, and ≥ 90% AFUE	\$1,500 per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		<input type="checkbox"/>
<b>NEW! Tier-2 Dual-Fuel Heat Pump with Natural Gas Furnace*</b> Split System: ≥ 8.5 HSPF, ≥ 16 SEER, ≥ 12 EER , and ≥ 95% AFUE Single Package Equipment (including gas/electric package units): ≥ 8.5 HSPF, ≥ 16 SEER, ≥ 12.5 EER, and ≥ 95% AFUE	\$1,650 per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		<input type="checkbox"/>
<b>NEW! High Efficiency Natural Gas Furnace*</b> (Must replace electric heating unit) ≥ 90% AFUE	\$450 per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
				AHRI Certificate Reference Number:		<input type="checkbox"/>
<b>Instantaneous Natural Gas Water Heater*</b> (Must replace electric water heater) Energy Factor ≥ 0.75	\$200 per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
<b>High Efficiency Natural Gas Water Heater*</b> (Must replace electric water heater) Energy Factor ≥ 0.67	\$200 per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	

\*Propane does not qualify, Natural Gas appliances only. Must be a Danville Utilities Natural Gas customer at time of rebate submission to qualify.

**2 Rebates for Qualifying Products and Services (cont.)**  
Serial number, photos, itemized receipt and model number are required to process your applications.

Product	Rebate	Qty	Tons	Manufacturer and Model number (required)	Serial number (required)	Photos of new name plates
<b>Condensing Natural Gas Water Heater*</b> (Must replace electric water heater) Energy Factor ≥ 0.80	<b>\$200</b> per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
<b>Natural Gas Range*</b> (Must replace electric range)	<b>\$100</b> per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
<b>Natural Gas Clothes Dryer*</b> (Must replace electric dryer) Combined Energy Factor ≥ 3.48	<b>\$100</b> per unit			Old Equipment:	Old Equipment:	<input type="checkbox"/>
				New Equipment:	New Equipment:	
<b>HVAC Tune-up</b> Existing CAC and Heat Pump Units only. Program qualified contractor required. Must complete HVAC Tune-up Worksheet available for download at <a href="http://danvillehomesave.com">danvillehomesave.com</a> .	<b>\$75</b> per unit (every 3 years)			# of systems: _____ <input type="checkbox"/> Heat Pump <input type="checkbox"/> Central Air Conditioner		
<b>ENERGY STAR Windows</b> U-Factor ≤ 0.30 and SHGC ≤ 0.40	<b>\$1</b> per sq ft			1. Width _____ ft x Height _____ ft x Qty _____ = _____ sq ft		
				2. Width _____ ft x Height _____ ft x Qty _____ = _____ sq ft		
				3. Width _____ ft x Height _____ ft x Qty _____ = _____ sq ft		
				4. Width _____ ft x Height _____ ft x Qty _____ = _____ sq ft		
				5. Width _____ ft x Height _____ ft x Qty _____ = _____ sq ft		
				6. Width _____ ft x Height _____ ft x Qty _____ = _____ sq ft If necessary, please use another copy of this application sheet for any additional windows.		
<b>Single Family Smart Programmable Thermostat</b> Must be Wi-Fi enabled and either occupancy sensing or self-programming (Limited to 2 units per address) See pre-approved list at <a href="http://danvillehomesave.com">danvillehomesave.com</a>	<b>\$75</b> per unit			# of units: _____ <input type="checkbox"/> Wi-Fi (Required) <input type="checkbox"/> Self Programming or Occupancy Sensing <input type="checkbox"/> Post-Install Photos		
<b>Natural Gas Logs*</b>	<b>\$50</b> per unit			# of fireplaces: _____	Serial Number: _____	

\*Propane does not qualify, Natural Gas appliances only. Must be a Danville Utilities Natural Gas customer at time of rebate submission to qualify.

**Insulation (Existing Homes Only)**

**Type of Insulation:**

<input type="checkbox"/> <b>Attic</b> (\$0.10 / sq ft)	<input type="checkbox"/> <b>Wall</b> (\$0.45 / sq ft)	<input type="checkbox"/> <b>Floor</b> (\$0.15 / sq ft)	<input type="checkbox"/> <b>Crawlspace</b> (\$0.15 / sq ft)
<p><b>Existing Insulation<sup>1,2</sup></b> Please provide the information below for your existing insulation. Insulation installations require an existing insulation amount of R-20 or less.</p> <p>Pre-existing type: _____ Pre-existing inches: _____ Pre-existing R-Value: _____</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> <p style="text-align: center; margin: 0;"><b>REQUIRED</b></p> <p style="text-align: center; margin: 5px 0;">_____</p> <p style="text-align: center; margin: 0;">Applicant Initials</p> <p style="text-align: center; margin: 5px 0;">_____</p> <p style="text-align: center; margin: 0;">Contractor Initials<sup>3</sup></p> </div> <p><b>Newly Installed Insulation<sup>1,2</sup></b> Please provide the information below for newly installed insulation. Add minimum R-18 (Final Insulation value R-38 or greater).</p> <p>New insulation type: _____ New insulation inches: _____ New insulation R-Value: _____</p> <p>Total number of insulation bags used to complete installation: _____ Total combined R-Value of existing and newly installed insulation: _____ Total sq ft of new insulation installed: _____ Total estimated rebate: _____</p>	<p><b>Existing Insulation<sup>1</sup></b> The wall insulation measure requires that no existing insulation amounts may exist for rebate qualification.</p> <p><b>Newly Installed Insulation<sup>1</sup></b> Please provide the information below for newly installed insulation. Add minimum R-13 (Final Insulation value R-13 or greater).</p> <p>New insulation type: _____ New insulation inches: _____ New insulation R-Value: _____</p> <p>Total number of insulation bags used to complete installation: _____ Total combined R-Value of existing and newly installed insulation: _____ Total sq ft of new insulation installed: _____ Total estimated rebate: _____</p>	<p><b>Existing Insulation<sup>1</sup></b> The floor insulation measure requires that no existing insulation amounts may exist for rebate qualification.</p> <p><b>Newly Installed Insulation<sup>1</sup></b> Please provide the information below for newly installed insulation. Add minimum R-19 (Final Insulation value R-19 or greater).</p> <p>New insulation type: _____ New insulation inches: _____ New insulation R-Value: _____</p> <p>Total number of insulation bags used to complete installation: _____ Total combined R-Value of existing and newly installed insulation: _____ Total sq ft of new insulation installed: _____ Total estimated rebate: _____</p>	<p><b>Existing Insulation<sup>1</sup></b> The crawlspace insulation measure requires that no existing insulation amounts may exist for rebate qualification.</p> <p><b>Newly Installed Insulation<sup>1</sup></b> Please provide the information below for newly installed insulation. Add minimum R-19 (Final Insulation value R-19 or greater).</p> <p>New insulation type: _____ New insulation inches: _____ New insulation R-Value: _____</p> <p>Total number of insulation bags used to complete installation: _____ Total combined R-Value of existing and newly installed insulation: _____ Total sq ft of new insulation installed: _____ Total estimated rebate: _____</p>

\*Propane does not qualify, Natural Gas appliances only. Must be a Danville Utilities Natural Gas customer at time of rebate submission to qualify.

<sup>2</sup>Attic insulation measures are only available for units that have not previously qualified for the same rebate.

<sup>1</sup>Must be installed in a qualifying space, which separates conditioned from unconditioned space.

<sup>3</sup>If installed by a contractor.

**Rebate Release Information (Third-Party Rebate Assignment)**

**Note: Complete this section only if rebate payment is to be directed to someone other than the Danville Utilities customer as indicated on Page 1.**

Check should be made to the payee below:	Contact name:	Contact phone: (    )	
Payee mailing address:	City:	State:	Zip:

I am authorizing this rebate payment to the third party named above and I understand that I will not be receiving the rebate payment check from Danville Utilities. I also understand that my release of payment to the third party does not exempt me from the rebate requirements outlined in the application. Danville Utilities Home\$ave participant may be responsible for the tax reporting to the IRS of any rebate payments directed to third parties.

Authorized by (Please Print Name)

Signature of Authorized

Date

### Terms and Conditions

I certify that the information provided on this application form is accurate and complete. I understand that the proposed rebate payment from Danville Utilities is subject to change based on availability and approval. I understand that Danville Utilities reserves the right to revise rebate levels and/or qualifying efficiency levels at any time. I understand that I must attach acceptable forms of proof of purchase and installation details to application and submit to Danville Utilities within 90 days after installation in order to be eligible for a rebate. Acceptable forms of proof of purchase include paid invoices or receipts. The documentation must show item numbers, and quantities. Additionally, the post-installation documentation must include manufacturers' specifications that list the efficiency ratings of the equipment. I understand that Danville Utilities may, at its sole discretion, accept other forms of proof of purchase. I understand that all installed measures must be new. No refurbished measures will be accepted. **ALL NEW INSTALLATIONS MUST REPLACE EXISTING FIXTURES.** I understand that installation must be performed by a licensed contractor or self-installed. I understand that the proposed rebate payment is subject to change, based on site verification or verification by phone and Danville Utilities' approval. I agree to Danville Utilities' verification of both the sales transaction and equipment installation, which may include a site inspection by a Danville Utilities' representative or Danville Utilities' agent. I understand I will receive only one rebate for each qualifying measure. I understand no rebate can exceed the cost of the equipment. I understand that eligible equipment costs do not extend to deductibles or payments made by a third party, such as a home warranty. I also understand my participation in the program may be taxable and that I am solely responsible for paying all such taxes. I hereby agree to indemnify, hold harmless and release Danville Utilities and its affiliates from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein including liability from any incidental or consequential damages. I understand that equipment must be installed and/or tune-up services provided at the service address connected with listed Account Customer number.

Danville Utilities does not endorse any particular manufacturer, vendor, product or system design within this program; does not expressly or implicitly warrant the performance of the installed equipment (contact your contractor for details regarding equipment warranties); and is not liable for any damages caused by the installation and/or operation of the equipment nor for any damage caused by the malfunction of the installed equipment.

A customer's election to participate in the Program means that the customer is consenting to the possibility of Danville Utilities sharing that customer's pertinent information with Danville Utilities' agents, contractors, wholesale power suppliers and PJM LLC. Pertinent customer information includes, but is not limited to account holder name, address, other contact information and other information necessary to implement and monitor the Program. Rebate amounts are subject to regulatory modifications without notice and Program availability until fully subscribed. Projects must be complete before rebates will be paid. Rebates cannot be reserved.

#### Eligibility Rules

1. Customer must comply with all Terms and Conditions above.
2. Customer must be classified as and served under a Danville Utilities "RS" Schedule 10 Electric Service rate for electric measures. For natural gas measures, the customer must be a Danville Utilities Natural Gas customer prior to submission of application.
3. Equipment and/or insulation material must be purchased on or after July 1, 2021 to be eligible.
4. HVAC Tune-ups must be performed in accordance with the HVAC Tune-up Worksheet (available for download at [danvillehomesave.com](http://danvillehomesave.com)) and performed on or after July 1, 2021.
5. Danville Home\$ave Program is effective from July 1, 2021 through June 30, 2023.
6. Include sales receipt or invoice containing the following information: Retailer/Contractor name, address and phone number; Itemized listing of quantity, size, description, manufacturer, model number, name plate photos, thermostat photos, and other identifying information as appropriate; Purchase date and cost; Product installation date; Efficiency requirements documentation.

### 3 Acceptance of Terms

I certify that the information provided on this application form is accurate and complete and that I agree to the Terms and Conditions as listed above.

Customer name (please print): \_\_\_\_\_

Customer signature: \_\_\_\_\_ Date: \_\_\_\_\_

### 4 Submit Your Application

#### Before mailing this form, please remember to:

- |  |   |
|--|---|
| <input type="checkbox"/> Fill out the application form completely; all fields are required unless otherwise noted. | <input type="checkbox"/> Attach a copy of all applicable itemized receipts and UPC codes to show proof of purchase. |
| <input type="checkbox"/> Review terms and conditions and sign the acceptance of terms.                             | <input type="checkbox"/> Keep a copy of the completed application for your records.                                 |

Application and required documentation must be received within 90 days of purchase or installation.

Mail to: Danville Home\$ave Program, 1040 Monument Street, Danville, VA 24541

phone 434-857-3312 • email [davisjc@danvilleva.gov](mailto:davisjc@danvilleva.gov)

[danvillehomesave.com](http://danvillehomesave.com)